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The documentation has a lot of redundancies which creates an information overload that will prevent effective use. There is also the question if this is mean to be a paper copy (in which weblinks are useless) or available online (in which case, how is this to be made available?). It is about to be 2025 and I cannot believe such a massive entity is still using paper copies for reporting, responding, and recording - BP needs to have an application developed to consolidate the process. It is not difficult to create a reporting form that utilizes dependencies to give and received the vital information - you can even use geolocating to automatically connect a reporter to the right people!