## 4-18-2020

My name is Marlin, and I am the parent of Jonathan, who is a student at ABC Institute. He suffers from asthma and lately, it seems to be getting worse. I am concerned that there is an environmental condition in the school that is causing this problem to get worse. As I observed from my last visit, I noticed that the students do not follow the rules and regulations, therefore violate that.

I shall bring up this problem at the next meeting, so please investigate this issue beforehand so that we may be able to find a solution to the problem. I believe that similar problems are a violation of the law under the environment act, and further problems with my child's health in connection to the school's environment will lead me to put this issue forward to the right authorities.

Feel free to contact me via phone xxx-xxx or email name@yahoo.com so that we may undertake to resolve this problem as soon as possible.

Marlin Jensen